

**Nuclear Emergency Planning Liaison Group
Lessons Learned Sub Group Meeting
10.00am – 17 May 2007 – DTI**

Present:

Mr Bob Powell	NII
Mr Rob Wharton	NII
Mrs Rona Stedman	NII
Mrs Jean Hallam	NII
Mr Andrew Wooldridge	DTI
Mr Bill Lyons	SEPA
Mr Brian Dillon	ACPO
Mr Des Williamson	Fire Service
Mr Graeme Forrester	Met. Office
Mr Ian Dickinson	ACPO Scotland
Mr John Skegg	BE
Ms Julie Dawber	GONW
Dr Keith Pearce	BNG (South)
Ms Lesley Prosser	HPA-RPD
Ms Louise Robson	DTI
Ms Lynn Thompson	FSA
Mr Nick Rowe	Kent C.C.
Mr Peter Fenn	BNG (North)
Mr Terry Kelly	UKAEA

1. Welcome, Introduction and Apologies for Absence

Mr. Powell welcomed all to the meeting and initiated around the table introductions. Apologies were received from the following:

Insp. Andrew Clark	ACPO (Scotland)
Mr Bobby Ronnie	Scottish Executive
Ms Carol Attwood	EA
Dr Hugh Anderson	NII
Mr Ian Chell	DoH
Mr Jocelyn Harvey	FSA
Mr Keith Binfield	DEFRA
Mr Nigel Shrimpton	DEFRA
Mr Norman McPhail	BNFL
Mr Rob Ellett	CO Emergency Planning College
Mr Stan Cameron	MoD
Mr Trevor Bradshaw	NII

2. Notes and Actions Arising from the Last Meeting – 07 December 2006

Action 04/12/04 – Enquire with Operators whether information on

Chemo Toxic Release can be made available to the media. Mr Powell to take up with Mr McPhail. **Action ongoing.**

Action 04/12/04 – The issue regarding radiation risk to the Police during incidents is to be discussed further under the auspices of ACPO and ACPO (Scotland). Inspector Clark stated that ACPO are taking the lead on this issue. Action to be discussed further, under Item 3 on the Agenda.

Action 06/05/02 – NII will now review the post REPPiR Framework Paper to incorporate comments and re-issue for final draft comment - Mr Powell gave an update on the latest position and stated that the review of the paper was near completion. The outputs from the Sizewell and Hinkley public enquiries and the latest international standards guidance has informed the process. Some of the issues include developing internal processes with regard to the DEPZ evaluation, links with the public information zone and extendibility when a REPPiR off-site plan has not been required. Mr Powell explained that this would come out as a Paper early in the New Year. This has been delayed because of an issue with Dounreay. The Paper is due to be issued around September, to allow discussion before the December NEPLG LLSG meeting. **Action ongoing.**

Action 06/12/01 – DTI to devise a closed action archive for ‘Action Tracking from Exercise Reports Paper’. **Action cleared.**
DTI have also agreed to put the archive of cleared actions onto the relevant part of their website - **New Action 07/05/05**

Action 06/12/02 – ACPO to produce generic decision-making log to go in as an appendix to the LEC User Guide. Mr Dillon confirmed that work on the whole guide to include this, is in progress. **Action ongoing.**

Action 06/12/03 – ACPO (Scotland) to circulate via NEPLG Lessons Learned Secretariat East Lothian’s Council Press statement to all members for information. This was sent to NII on 26 April. Some members have not received it, so it will be re-sent by NII. **Action cleared.**

Action 06/12/04 – NII to send letter to appropriate forum regarding formal REPPiR requirements for Local Authorities. The content of the proposed letter to be presented to Local Authority Emergency Arrangements Seminar in July 2007. The feedback will inform the proposed letter. **Action ongoing.**

Action 06/12/05 – Key focus issues and any specific elements for consideration for incorporating into Level 2/3 emergency exercises for the coming period, to be sent to NEPLG Lessons Learned Secretariat by end of January 2007. So far there has been limited response. Cabinet Office to be more involved in future exercises. This will be followed up at NEAF. **Action cleared.**

Action 06/12/06 – Organise speaker from Buncefield inquiry to speak at the next meeting of the NEPLG Lessons Learned Sub-Group. Mr Powell asked if members wanted this, and advised that an extra hour and a half will need to

be added to the meeting time. This was agreed as a good idea. **Action ongoing.**

Action 06/12/07 – Oil and Gas Producers DVD on emergency planning and preparedness to be copied and sent to NEPLG Lessons Learned Sub-Group. **Action cleared.**

Action 06/12/08 – Operators to arrange for a review of past incidents and identify any lessons to be learned for the NEPLG Lessons Learned Sub-Group. This is being addressed under item number 5 on the Agenda. **Action cleared.**

Action 06/12/09 – Organise venue for next meeting in London on 17 May 2007. **Action cleared.**

3. Action tracking of Exercise Issues – Update

The action tracking paper was put on the agenda primarily as an update for the meeting on action progress. Following initial discussion the subgroup felt that with a number of long standing actions it would be appropriate, in order to speed up the process of action close out, if a number of the actions could be discussed at this meeting. The outcome of this discussion can be summarised as follows:

For Actions 3.02, 3.03 and 3.04 – HPA have completed a survey of radiological monitoring resources in England, Scotland and Wales. This work was carried out under contract to Department of Health. The results of the work will aid in HPA's role in monitoring co-ordination during an emergency. The work identified a number of potential areas for improvement to develop further a resilient and coordinated approach to radiological monitoring. The results of the work are commercial in confidence. Department of Health representative, Ian Chell, was actioned to provide his views on the report.

New Action 07/05/01.

Nevertheless the generic issue of the limited capability to provide reassurance monitoring in the event of a nuclear emergency will remain an issue, until additional resources are sanctioned. Therefore at future tests/exercises the position that monitoring resources are limited should be noted as the current reality. Following feedback from Ian Chell on this subject it was considered that PRSG should review the position and consider whether, for example, it should go in the horizons scanning paper and/or further raise its profile.

New Action 07/05/02.

For Action 6.21 – it was agreed that this could be closed and archived.

For Action 7.11 – it was agreed that the output from this should be put into consolidated guidance before action closed and archived.

As a result of this discussion, it was felt that we could improve the process of action tracking and close out and that we should discuss progress at both meetings of the Lessons Learned Subgroup, and not just the winter meeting. The key goal being to set SMART actions (need to treat the root cause rather than the symptoms), and to record and archive their close out in a way that ensures the rationale/logic is clear, not only at the time of closure but also for those who will follow on after us.

Key element for future meetings is for all to come, having reviewed and identified progress.

4. Draft Lessons Learned Paper NEPLG (LL) (07)

Mr Wharton ran through the paper and invited comments. There was a discussion as to whether the expectations for decommissioned sites were set too high or if the Review needed to take into account both operating and non-operating sites. Mr Powell stated that recommendations should be made clear if referring to operational, decommissioned or all sites where this is a relevant factor. It was agreed that the test covering loss of corporate knowledge and memory ("LOCKAM") in section 4.3 and relevant part of Concluding Remarks should be removed, as this was a known regulators issue and could be resolved appropriately during normal site inspection activities.

Final comments on the draft paper are required within 10 days.

Action 07/05/04.

5. Lessons Learned from Real Events

A good update was provided by Mr. Kelly, of the work that has been set up using a contractor to come up with a learning process. A number of issues are being generated which need to be taken forward, but this will await completion of the work. It is hoped to make a full report to the next meeting. The working group noted that the work was proving to be useful and we await the final report with interest.

6. Any Other Business

HPA raised the issue of HSE's concerns post the polonium incident regarding monitoring coordination. HSE had expressed a view that the health and safety of monitoring teams providing effort under monitoring coordination was the responsibility of HPA. This has caused great concern within the HPA and the Agency's ability to continue with this role is being questioned. Clearly the issue applies to other emergency response areas where organisations are working together in a multi-agency response. Discussion is ongoing between HPA and HSE.

7. Date and Venue of the Next Meeting

The next meeting of the NEPLG Lessons Learned Sub Group will take place at: DTI, 1 Victoria Street, London. Date and Time to be arranged.

ACTIONS FROM PREVIOUS NEPLG LESSONS LEARNED SUB GROUP MEETINGS

Action number	Description of Action	Action on	Status
04/12/01	Enquire with Operators whether information on Chemo Toxic Release can be made available to the media.	Mr McPhail	Ongoing
04/12/04	The issue regarding radiation risk to the Police during incidents is to be discussed further under the auspices of ACPO and ACPO (Scotland).	ACPO / ACPO (S)	Ongoing
06/05/02	NII will now review the Post REPPIR Framework paper to incorporate comments and re-issue for final draft comment.	NII	Ongoing
06/12/02	ACPO to produce generic decision-making log to go in as an appendix to the LEC User Guide.	ACPO	Ongoing
06/12/04	NII to send letter to appropriate forum regarding formal REPPIR requirements for Local Authorities. The content of the proposed letter to be presented to Local Authority Emergency Arrangements Seminar in July 2007. The feedback will inform the proposed letter	NII	Ongoing
06/12/06	Organise speaker from Buncefield inquiry to speak at the next meeting of the NEPLG Lessons Learned Sub-Group	NII	Ongoing

ACTIONS FROM NEPLG LESSONS LEARNED SUB GROUP 17/05/2007

Action number	Description of Action	Action on	Status
07/05/01	DoH to report back on progress of HPA's report on Radiation Monitoring Capabilities	Mr Chell	New
07/05/02	PRSG to discuss findings of how HPA report is being taken forward.	NEPLG PRSG	New
07/05/03	Comments for amendment/improvement of the draft Lessons Learned Paper required within 10 days of NEPLG LL meeting	All	New
07/05/04	DTI to put the archive of closed actions onto the relevant part of DTI's website	DTI	New