

**MINUTES OF THE NEPLG PROCESS REVIEW SUB-GROUP MEETING OF 22nd
MAY 2008 AT BERR, 1 VICTORIA STREET, LONDON.**

Attendees:

Louise Robson	BERR	Bobby Ronnie	Scottish Executive
Dawn Ferrier	BERR	Matt Sysum	Magnox South
Joanne Howes	BERR	Des Williamson	CFOA
Lesley Prosser	HPA	Sandy Baptie	ACPO(S)
Peter Hughes	HSE	Norman McPhail	Sellafield
Rob Wharton	HSE	Julie Dawber	GO
John Skegg	British Energy	David Humphreys	LGA

Apologies:

Peter Fenn	Magnox North
Keith Pearce	Magnox South
Andy Shields	Cabinet Office

**Agenda Item 1. Presentation by Mary Morrey – HPA - on ICRP
Recommendations**

Mary Morrey from HPA did a presentation to the group on ICRP Publication 103.

HPA now need to engage with NEPLG and other departments to decide on how the advice will be taken forward. Guidance will be provided.

The recommendations will be published mid to end of July for consultation. The final report is due for publication in early 2009.

Action: BERR to circulate the presentation to PRSG members.

Action: A meeting is to take place between HPA and BERR, NII and Home Office.

Agenda Item 2. Minutes of the last meeting – 22 November 2007.

The previous minutes were agreed by the group and are available on the BERR website.

Actions Arising

2. The following actions arising from the last meeting have been completed.

Action: BERR to update the Horizon Scanning paper and distribute to the group for comments.

Action: BERR to update the Action Tracking Paper and circulate to members.

Action: Bill Lyons to update on flood warning system. This action has been chased by BERR.

Action: Bob Powell and Louise Robson to meet with Alex Passa of the Cabinet Office on 11 December to agree a way forward on STAC.

Action: Bob Powell to issue final document on Buncefield to the group in December. This action may have been delayed due to Bob being on long term sick leave and Peter Hughes agreed to check on this.

Agenda Item 3. Bob Powell's paper on STAC

Bob Powell's paper on STAC was presented to the group.

The best way forward on how to make STAC work has still to be agreed. The command structure of the STAC needs to be reviewed and it was proposed that the GTA should chair the STAC and sit in on Gold meetings.

A suggestion was put forward that a STAC observer – from NII – would attend exercises and report back on how the STAC has/hasn't worked under this arrangement.

Action: BERR to update wording for inclusion in the Consolidated Guidance and circulate to NEPLG for approval.

Agenda Item 4. Sub-Groups Feedback.

Updates from NEPLG and the sub groups are provided in Louise Robson's paper of May 2008 which has been circulated to members.

Lessons Learned Sub Group

The Lessons Learned Subgroup of NEPLG met on 22nd May at BERR in London.

The Action Tracking Paper was discussed. Revisions and updates were put forward by members.

Action: Julie Dawber to be added to the list of LLSG members.

Media Sub Group

The Media Sub Group has agreed to run workshops in advance of a table top exercise.

Nuclear Claims Response Plan Sub Group

Duncan Poole of NDA will provide an update on the claims handling process at the NEPLG meeting in July. The level at which it is deemed for damage to have occurred has yet to be agreed.

Ad Hoc Flu Pandemic Planning Sub Group

The group has not yet met again as no progress has been made on E3c.

Recovery Sub Group

Carol Attwood and Anne Nisbet have made changes to the Recovery template which will be presented at the Redditch meeting in August.

Training Sub Group

The Training Sub Group is continuing to work on the training 'masterclass'. EPC are aiming to present a draft training proposal to NEPLG in July.

Julie Dawber will join the group as a new member.

Action: BERR to add Julie Dawber to Training Sub Group members list.

LEC/SCC User Group

Lack of an ACPO rep has delayed progress on this group. Sandy Baptie of ACPO(S) has agreed to chair the group.

SNEG

A meeting is to take place with Cabinet Office to discuss SNEG workshop.

Agenda Item 5. Horizon Scanning Paper.

5. The Horizon Scanning Paper was discussed in the meeting. Updates and items to be removed were agreed.

Action: BERR to update the paper and circulate to NEPLG members.

Agenda Item 6. Updates to Consolidated Guidance

Chapter 4 has now been updated and is on the BERR website.

Chapter 5 is partially completed

Terry Kelly is currently working on Chapter 6.

Action: BERR to re-send updates timetable to members.

Agenda Item 7. Any Other Business

RANET

Further details have now been supplied following Andy Wooldridge's original email. Feedback should go to Andy by 20 June.

Agenda Item 8. Date of Next Meeting.

The dates of future meetings would be as follows:

NEPLG – 17 July 2008, BERR, London

PRSG – 26 November 2008, HSE, Bootle

Dawn Ferrier
BERR
NU
28 May 2008